

# PIERCE BLUFFS CLUBHOUSE RENTAL FORM

## RENTAL GUIDELINES

- Clubhouse gathering room rental fee is \$130.00 (\$30.00 fee, \$100.00 deposit) **has to be paid at least 1 month prior to the reservation date.** The deposit (\$100.00) will be returned within 30 days after rental if room is left clean and in the same condition as received. If the deposit is forfeited homeowner may be denied rental privileges for at least 6 months. Any bills, fines or damages must be paid in full before reservation privileges are restored. If clubhouse is reserved and cancelled within 5 days of reservation date homeowner will still be charged \$30.00 rental fee.
- Homeowner must be present during the entire event.
- You must contact BrodMor to schedule your event first to make sure the date is available. (Call Kim at 330-726-7330 or Toll Free 800-358-2894 ext 10 to check availability before filling out this form.)
- Clubhouse gathering room must be reserved for all parties & events. Only the gathering room may be reserved for parties. Furniture is not to be arranged for parties.
- Reservations (for non-profit purposes only as per rules & regulations of the Homeowners Association) may be made up to one (1) year in advance. First come – first serve.
- Each homeowner will be issued a key for the clubhouse which will open the entry doors. The gathering room is on a separate reservation key. If you lose your key, a \$25.00 fee will be required to replace a lost key. To obtain a key to the gathering room please contact Larry Connelly, Trustee at 724-979-4291. Key must be returned within 48 hours. If the key is lost or not returned you will be charged a re-keying fee of \$150.00
- The gathering room in the clubhouse may be reserved from 10 am – 10 pm, 7 days a week, in 6 hour blocks of time. Exceptions with trustee approval only. If two events are scheduled on the same day, management reserves the right to allow enough time between events for cleaning.
- Clubhouse reservation does not include exclusive use of the pool. The pool remains available to all residents during normal pool hours. Pool attire is only permissible in the restrooms and not in any other areas of the clubhouse.
- Pool Area & Clubhouse are NON-SMOKING facilities. Homeowners are responsible for making sure their guests do not smoke. A loss of deposit PLUS a \$50.00 fine will be assessed if evidence of smoking is found
- Occupancy cannot exceed posted maximums.
- Tacks or tape for decorating purposes is prohibited.
- Anyone renting the Clubhouse Gathering Room must be out of the building by 11:00 p.m.
- The last to leave the clubhouse is responsible for locking all the doors.
- Absolutely NO Pets are permitted in the clubhouse, pool or clubhouse grounds.
- **Rental is not allowed if condo or association fees are delinquent.**

Make checks payable to Pierce Bluffs  
Mail to or drop off at:  
BrodMor Property Management  
822 E. Western Reserve Rd.  
Youngstown, Ohio 44514  
(330) 726-7330

Keep this portion for your records and mail in bottom section with your deposit for rental

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### Pierce Bluffs Rental Agreement

Homeowner Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Date Requested: \_\_\_\_\_ Time: \_\_\_\_\_ am/pm To \_\_\_\_\_ am/pm

Action by the Board and/or Manager [ ] Approved [ ] Disapproved

Deposit received \_\_\_/\_\_\_/\_\_\_ Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_